

2010 - 2011 Application

The Canadian Young Farmers' Forum Project Application Form

As one of the prerequisites for funding, the CYFF has requested that each provincial organization **must** make a request of their respective provincial government for at least 40% matching contribution. Approval of funding is not contingent on provincial approval, but the request must be made and documentation must be provided. In addition, each project must have 50% matching in-kind contribution.

Project activities must fall under the category of membership recruitment or networking. Membership recruitment includes such activities as advertising, planning, pamphlets and promotional material. Networking could include such items as speakers, travel costs, meals, accommodation, websites and press releases. Attending meetings and designing programs that highlight leadership and business training are also supported components. (see attached Schedule B) Up to \$10,000.00 will be allocated per each provincial organization.

*** In-kind information must be provided before the final payment of the application will be approved.**

Name of your organization: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Total Amount requested: _____

Briefly describe your Project: (Attach paper, estimates etc that support the project)

Who are your partners and how are they involved?

How will this project match up with the goals of membership recruitment or networking?

Project costs:

List the major items and provide copies of documents to support these costs. GST costs are eligible.

Project funding:

Local cash available: _____

Expected money from fundraising _____

Value of volunteer labour : _____

X Rate per hour _____ = _____

Value of donated equipment: _____

Value of donated materials: _____

Government grants received:

From _____

Other grants or Donations:

From _____

CYFF grant request: _____

Total: _____

Request for advance payment

Depending on whether or not the project is approved, an applicant may request an advance of up to \$8000.00 of the total CYFF contribution. Please indicate if an advance request will be made:

Yes, I will require an advance of \$_____ **No, I will not require an advance**

Declaration:

I declare that the information contained in this application is true and accurate. I am a duly authorized representative and agree to provide a report which outlines how both the contribution funds and matching funds were spent on this project, and which indicates that we complied with all the conditions of the contribution. I also declare that if a contribution is awarded we will use it solely for the purposes outlined in this application.

Two officers/representatives must sign.

Signature

Print name

Title

Date

Signature

Print name

Title

Date

Return applications to:

Rod Scarlett
General Manager
Canadian Young Farmers' Forum
#102, 115 Portage Close
Sherwood Park, Alberta T8H 2R5
Phone: 1-888-416-2965